



ज्ञान-शील-वामोत्थान  
**Bhausahab Bhaskar Smriti Lok Nyas , Govindnagar**

शिक्षा-संस्कार-राष्ट्रोत्थान

Paliya Pipariya, Bankhedi , Dist – Hoshangabad 461990 (M.P.)

Reg. No. रा.प्र.क. 02/v – 113/90-91

[www.bbslgovindnagar.org](http://www.bbslgovindnagar.org), Email-bbslgovindnagar@gmail.com



Item No. BBSL/ KVK4/2021-C2

Date 20.07.2021

**Applications are invited flowing vacant post in unit of  
Krishi Vigyan Kendra, Govindnagar Hoshangabad**

Applications are invited in the prescribed format for the following vacancies Bhausahab Bhaskar Smriti Lok Nyas, Govindnagar unit of Krishi Vigyan Kendra, Govindnagar Paliya Pipariya, The. Bankhedi , Dist – Hoshangabad (M.P.) -461990

S.No	Name of Posts	Pay Scale	No. Posts
1	Stenographer grade-III	Pay band-1 of Rs, 5200-20200 with RGP of Rs 2400	01
2	Tractor Driver	Pay band-1 of Rs, 5200-20200 with RGP of Rs 2000	01

**Qualification and experience**

Name of the post	Qualification and experience
Stenographer grade-III	<b>Essential</b> Higher Secondary or equivalent from a recognized Board.
	<b>Professional efficiency:</b> Candidates will be given one dictation test in English or in Hindi at 80 w.p.m. for 10 minutes. Candidates opting the test in English will be required to transcribe the matter in 50 minutes on the computer while candidates opting test in Hindi will be required to transcribe the matter in 65 minutes on the computer.
	<b>Desirable</b> Certificate of Stenography Hindi/English from recognition university/board/institute
	Minimum 2 years of relevant experience with working knowledge of computer with MS Word, Excel sheet, Data entry, Tally
Tractor Driver	<b>Essential</b> Higher Secondary or equivalent from a recognized Board.
	Possession of a valid and appropriate driving license (L/M motor vehicles) issued by the Competent authority with no adverse endorsement.
	Candidates will have to pass the skill (practical) test taken by an appropriate Committee).
	<b>Desirable Qualification</b> a. Minimum 2 years of relevant experience b. Knowledge of vehicles repair.

**Special note:-** advertisement no. BBSLN/KVK- Govindnagar/2021-C1 dated 03.02.2021 is hereby stand cancelled post of Stenographer grade-III and Tractor Driver.

Those who have applied in response to above advertisement post of Stenographer grade-III and Tractor Driver previously and fulfill the prescribed qualifications and experience before last date of this advertisement need to apply

again in fresh application along with proof of earlier application and fees deposited ( Such applicants will have to submit the difference amount of application fees this advertisement ( Rs . 500- for all Candidates) .

NOTE : 1. The BBSLN reserves the right to increased decrease not to fill up any of the above posts and or not to call any of the applicants for interview .

2. Application for each post should be filled separately along with demand draft of application

### **Terms and Conditions**

1. Age limit: 18 years but not have attained the age of 45 years.
2. Interested candidates may apply in the prescribe format along with all certificates, 2 passport size photographs and self-address envelope with 25 rupees stamped.
3. No TA/DA will be provided to attend the interview
4. A non-refundable demand draft worth Rs. 1000/- for Gen/OBC and Rs. 500/- SC/ST & PH candidate in favour of **Bhausahab Bhuskute Smriti Lok Nyas** payable at Bankhedi Hoshangabad.
5. Incomplete application(s) in any form and the application(s) received after due date will not be considered.
6. Super scribe the post applied for on the envelope and it to the **Secretary, Bhausahab Bhuskute Smriti Lok Nyas Govindnagar, Paliya-Pipariya, Tehsil – Bankhedi , District – Hoshangabad- 461990 (M.P.)**
7. Merely applying for the posts do not guarantee selection, the decision of the selection committee will be final.
8. All the posts are purely temporary and the appointments will be on contractual basis for one year which may be renewed based on the performance of the candidate.
9. Application should reach by registered or speed post. The last date for receipt of application is 04 August 2021. The application received after the prescribed date will not be entertained.
10. The BBSLN reserves the right to increased decrease not to fill up any of the above posts and or not to call any of the applicants for interview .
11. Application for each post should be filled separately along with demand draft of application
12. **All information and details can be seen at the website of [www.bbslgovindnagr.org](http://www.bbslgovindnagr.org).**

**Secretary**